

## DESIGNATION OF AUTHORIZED REPRESENTATIVE TO APPEAL

I, \_\_\_\_\_ (member name), authorize the individual or entity listed below to act on my behalf as my authorized representative to pursue an appeal of the specific claim(s) noted below. I understand that personal medical information related to my appeal may be disclosed to my appointed authorized representative.

**This designation is limited to the specific claim(s) listed below.**

### Member Information

Member Name		Date of Birth	
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Mailing Address

Member ID Number		Telephone Number	
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### Authorized Representative Information

Name			
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Mailing Address

Telephone Number		Fax Number	
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Relationship to Member	Provider Number (if applicable)
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### Claim Information

Claim Number	
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Date of Service

Total Charge(s)	
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Provider

Additional Claim Number (if applicable)	
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Additional Claim Number  
(if applicable)

Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mail your written request for appeal with the above information to: Columbia Service Center  
 P.O. Box 100121  
 Columbia, SC 29202